



Afzal Hayat

Educator

Contact Information

- F-37/3, Metroville, S.I.T.E, Karachi
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Personal Info

Date of Birth 15-01-1983
Marital Status Married
Nationality Pakistani

Skills

- = Leadership and Supervision
- = Planning and Organizing
- = Excellent Communication
- = Conflict Resolution
- = Creative Lesson Planning
- = Critical Thinker and Decisive
- = Counseling and Management

Languages

English, Urdu, Pashto

Interests and Hobbies

Reading, Writing, Sports and Travelling

About me

Dedicated and knowledgeable with more than 10 years of experience, resourceful and goal-driven professional educator with a solid commitment to the social and academic growth and development of students. Ability to be a team player and resolve problems and conflicts professionally. Looking to contribute my knowledge and skills in an organization that offers a genuine opportunity for career progression.

Work Experience

Lecturer English (Visiting Faculty) Feb. 2021 – to date
University of Karachi

- ✓ Teaching Functional English in the Department of Public Administration to B.S Students.

Lecturer English Sep. 2020 – to date
National University of Modern Languages (NUML), Karachi

- ✓ Teaching literature to the students M.A and B.S Students in English Department.
- ✓ Also teaching Language to the students of English Language Learners for Diploma and Certificate Courses.

Lecturer English 2019 – 2020
Bahria College, DHA, Karachi

- ✓ Taught literature and grammar to the students of grade xi and xii.
- ✓ Also worked on the students to improve their language proficiency.

Academic Coordinator + Senior English Teacher 2018 – 2019
City Cambridge School, Karachi

- ✓ Facilitated the long-term development of creative teaching and learning at a structural and systemic level, using the Creative School Development Framework and other resources.
- ✓ Held conferences with students, employers, and parents.
- ✓ Developed lesson and unit plans, course objectives and outline following curriculum guidelines and school's educational philosophy.

English Teacher 2016 – 2018
Al-Hussan International School, Riyadh, Saudi Arabia

- ✓ Developed effective classroom management skills.
- ✓ Participated in school conferences, staff meetings and trips etc.
- ✓ Created and implemented lesson plans in accordance with annual course curriculum updates.

Administrator 2012 – 2016
Ghazali Model School, Karachi, Pakistan

- ✓ Managed the employees and evaluated job performance through biannual reviews.
- ✓ Responsible for classroom schedule, subject matter, selection of materials and media, development of learning activities and documentation of plans.

English Teacher

2009 – 2012

Ghazali Model School, Karachi, Pakistan

- ✓ Created classroom environment that was stimulating, encouraging and adaptive to student needs.
- ✓ Observed and assisted the student assessment and parent teacher conferences.
- ✓ Used a variety of teaching methods including inquiry based strategies.

Education

M.A English

2012

Federal Urdu University of
Arts, Science and Technology

M. Phil

(In progress)

University of Karachi

Short Courses

CIT (Certificate in Information & Technology)

APTECH Computer Education
2002

English Language Course

ANGLOPHILE English Learning Center
2006